Volunteer's Code of Practice: the 32nd Grand Finale

- 1. Everyone may take part in the fundraiser, provided they have a valid volunteer ID of the 32nd Grand Finale public fundraiser and a Collection Box, which has been appropriately secured and has been issued by the Great Orchestra of Christmas Charity Foundation.
- 2. Volunteers may raise money only on the day indicated by the Great Orchestra of Christmas Charity Foundation. This day is known as the 32nd Grand Finale and falls on 28 January 2024. The fundraiser lasts for 24 hours, beginning at 00:00 and ending at midnight next day. In order to obtain the ID, the volunteer should provide the Collection Centre with their personal data and their national identification number (PESEL), contact e-mail. Volunteers are also required to agree for the processing of their personal data in writing. In case of underage volunteers, their legal guardians are required to fill in and sign all the necessary forms.
- 3. Volunteers can collect funds on a different day only while taking part in a "Fundraising Event", held in aid of the 32nd Grand Finale by the Collection Centres. "Fundraising Events" need to be registered in database and approved by the Great Orchestra of Christmas Charity Foundation.
- 4. Volunteers can collect funds only in the area covered by the Collection Centre they belong to.
- 5. Volunteers can collect funds only in public spaces streets, market places, etc. Volunteers cannot do a door-to-door collection.
- 6. Volunteers, who are under 16 years of age, must be accompanied by an adult who has been approved by the Collection Centre.
- 7. Volunteers should take care not to damage the banderol securing the Collection Box.
- 8. Volunteers must not open the Collection Box and remove its contents.
- 9. Volunteers should hand in their secured Collection Boxes at the time and place specified by their Collection Centre as soon as they finish the collection on the day of the Grand Finale.
- 10. Volunteers have the right to actively participate in counting the money raised to their Collection Box, i.e. to be present when the designated member of the Collection Centre counts the funds.
- 11. Volunteers receive a document serving as both an acknowledgement of their work and confirmation of the amount of money they have raised from the staff at the Collection Centre. Volunteers use their account on the *iwolontariusz.wosp.org.pl* platform or click a special online link they receive via e-mail to confirm that they agree with the amount stated on the list.
- 12. The Collection Centre receives the acknowledgment forms and the Chief of each Collection Centre is responsible for distribution of the forms among the volunteers. These forms serve as confirmation of voluntary service at the Grand Finale. The Great Orchestra of Christmas Charity Foundation is unable to provide volunteers with separate acknowledgments.
- 13. Volunteers can exchange their Collection Boxes once they have been filled. The exchange takes place in their Collection Centre. The new Collection Box should be marked with the volunteer's ID number. Volunteers should remember to sum up the total amount of the funds raised in all the Collection Boxes.
- 14. Volunteers should take care to maintain positive attitude, behave up to moral standard, be polite and avoid any situations that might be perceived as negative.

- 15. Adult volunteers or adult guardians of underage volunteers are fully responsible for their actions.
- 16. Volunteers work in aid of the fundraiser, but not on behalf of the Great Orchestra of Christmas Charity Foundation.
- 17. Volunteers are obliged to follow the provisions, guidance, and epidemic restrictions in power.